

PINTO HORSE ASSOCIATION

Official Guide & Handbook

Standing Committee

Breed Council

Field Representative

Youth Officers, President & Directors

Board of Directors

Executive Committee

PtHA MISSION STATEMENT

- To improve, promote and enhance the Pinto horse, pony, miniature and long ear
- To collect, record and preserve Pinto pedigrees and Pinto competition records
- To represent the multifaceted world of Pinto ownership, breeding, competition and pleasure
- To provide beneficial services that support and encourage Pinto ownership and participation
- To educate by providing materials, programs and services that allows Pinto to be a resource organization in the equine industry
- To promote the continued growth of PtHA® through good horsemanship and good sportsmanship

All PtHA® Committee members, Field Representatives, Directors, and Executive Committee members should be familiar with the PtHA® Mission Statement and the official PtHA® Rule Book. We value the unique skills and talents of our members, and remind all participants to look at issues, changes and suggestions with the best interests of all members of the Association in mind.

PtHA STANDING COMMITTEES

PtHA® Standing Committees are the first level of review for rule changes, and the foundation for new ideas and processes benefiting the Pinto Horse Association and its members.

Duties of a Standing Committee member shall include, but not limited to:

- Attending all Committee meetings
- Reviewing and becoming familiar with Committee Directive
- Researching and investigating the impact of a proposed rule change on PtHA® & its members
- Generating positive ideas for growth within PtHA® and the equine industry
- Recommending action on each rule change proposal assigned to his/her specific committee (pass to Breed Council, defeat or table)

Duties of a Standing Committee Co-chair, in addition to the duties of a Standing Committee member:

- Assisting the Committee chair as needed, including presiding over Committee meetings in the event the Chair is unable to attend
- Reviewing and becoming familiar with Committee Directive
- Attending all Breed Council meetings

Duties of a Standing Committee Chair, in addition to the duties of a Standing Committee member:

- Presiding over all Committee meetings
- Assessing the Committee Directive annually and update as needed
- Reviewing Committee Directive with Committee members prior to each meeting
- Keeping accurate records of attendance and proceedings
- Administering tasks and activities set forth for said committee as directed by PtHA®, the Executive Committee and the Board of Directors
- Attending all Breed Council Meetings
- Attending the Annual General meeting and reporting the activities of the Committee

All Standing Committee Chairs and Co-chairs are automatic members of the PtHA® Breed Council.

Please see the PtHA® Rule Book for a list of the current Standing Committees

PtHA BREED COUNCIL

The PtHA® Breed Council is charged with the duty of reviewing all rule change proposals that are officially passed by the Standing Committees to the PtHA® Breed Council. Each proposal is subject to further evaluation and discussion, and a recommendation (pass to Board, table, defeat) is made.

The Breed Council Chair (Current PtHA® President-Elect) and Vice Chair (Senior Executive Committee Member) shall present all Rule Change Proposals passed by Breed Council to the full PtHA® Board of Directors for final review.

All Standing Committee Chairs and Co-chairs are automatic members of the PtHA® Breed Council.

PtHA FIELD REPRESENTATIVE

PtHA® Field Representatives are authorized by PtHA® to register Pinto colored and solid horses, ponies, miniatures, and long ears within the guidelines set forth in the Official PtHA® Rule Book.

Duties of a Field Representative shall include, but not be limited to:

- Accepting Registration applications at state and local shows and events and issuing applicants a Conditional Registration Certificate per the PtHA® Rule Book
- Submitting all Conditional Registration materials to the PtHA® Office within fifteen(15) days from the date of issue. Materials submitted after the stated deadline will result in forfeiture of Field Representative credit
- Providing forms and other informational documents as needed to interested individuals and groups
- Becoming Knowledgeable of the classifications of memberships available, the characteristics, classifications and types of Pintos and all aspects of the PtHA® Rule Book pertaining to the registration process
- Attending the PtHA® Registration Seminar as a requirement, at least once ever two (2) years. Failure to attend as required will result in in the loss of Field Representative status.

PtHA YOUTH DIRECTORS

The Youth Directors are selected annually by PtHA® office to represent his/her respective State or International area through application process.

Duties of a Youth Director shall include, but not be limited to:

- Representing his/her State or International area at PtHA® functions
- Serving as a liaison from the National organization to his/her home youth organizations
- Attending the Annual Youth meeting
- Assisting in any other activities at the direction of the PtHA® Staff

PtHA YOUTH OFFICERS

The Youth Officers (Vice President, Secretary, Treasurer and Reporter) are elected annually at the Youth General Membership Meeting.

Duties of a Youth Officer shall include, but not be limited to:

- Attending official PtHA® shows and functions
- Assisting in running meetings
- Attending Youth Standing Committee meetings
- The Youth Vice President shall act in the capacity of Youth President in the event the seated YA President is unable to fulfill his/her duties
- Any other duties as specified in the PtHA® Rule Book

PtHA YOUTH PRESIDENT

The Youth President is elected annually at the Youth General Membership Meeting.

Duties of the Youth President shall include, but not be limited to:

- Conducting Youth Meeting
- Attending the Youth Standing Committee meeting
- Attending official PtHA® Shows and functions
- Any other duties as specified in the PtHA® Rule Book

PtHA DIRECTOR

PtHA® Directors are elected and/or appointed State and International representatives that comprise of the Board of Directors.

Duties of a Director shall include, but not be limited to:

- Attending annual Board of Directors meetings to review the business at hand, casting votes based on the best interests of the members of the Association
- Attending any special meetings as required
- Acting as a liaison between the State or International area he/she represents by encouraging PtHA® members to read the Pinto Horse Online Magazine and reviewing current information on the PtHA® website
- Supporting activities that will encourage PtHA® growth in his/her designated state or International area

PtHA EXECUTIVE COMMITTEE

The PtHA® Executive Committee is charged with monitoring the affairs of the Pinto Horse Association, per the Constitution and Bylaws set forth.

Each member of the Executive Committee is expected to be knowledgeable about basic Pinto Horse Association policies, procedures and protocol. Please remember that all official PtHA® business is conducted through the business office.

Attendance at any Standing Committee meetings is a courtesy, and the Committee member should remember to act as an auditor, and not a participant of the proceedings.

THIRD COMMITTEE MEMBER

The Third Committee member is elected annually by the members of the PtHA® Board of Directors.

Duties of the Third Committee Member shall include, but not be limited to:

- Attending annual Board of Directors meetings to review the business at hand
- Attending Executive Committee meetings
- Attending any special meetings as required
- Becoming familiar with all aspects of the PtHA® Registration Department, including, but not limited to the registration process and requirements, transfers, and leases
- Attending Registration Committee meetings

SECOND COMMITTEE MEMBER

The Second Committee member advances from the Third Committee member position annually.

Duties of the Second Committee Member shall include, but not be limited to:

- Attending annual Board of Directors meetings to review the business at hand
- Attending Executive Committee meetings
- Attending any special meetings as required
- Becoming familiar with all aspects of the PtHA® Show Department, including, but not limited to the show approval process, show results processing, etc.
- Attending Show/Contest Committee meetings

SENIOR COMMITTEE MEETING

The Senior Committee member advances from the Second Committee Member position annually.

Duties of the Senior Committee Member shall include, but not limited to:

- Attending annual Board of Directors meetings to review the business at hand
- Attending Executive Committee Meetings
- Attending any special meetings as required
- Becoming familiar with all aspects of the PtHA® Business office, including reviewing financial reports and issues with the EVP & PtHA® Controller
- Becoming familiar with the Youth & Amateur departments and all YA & AM functions and activities
- Attending all Youth & Amateur Committee meetings
- Attending Breed Council meeting in the capacity of Vice Chairman

PRESIDENT-ELECT

The President-elect advances from the Senior Committee member position annually.

Duties of the President-elect shall include, but not be limited to:

- Attending annual Board of Directors meetings to review the business at hand
- Attending Executive Committee meetings
- Attending any special meetings as required
- Acting in the capacity of President, should the current President be unable to complete his/her duties
- Attending Breed Council meetings in the capacity of Chairman & report rule change proposals to the Board annually
- Become familiar with all aspects of the PtHA® Marketing Department, including, but not limited to The Pinto Horse Online Magazine, sponsorship programs and marketing
- Attending all Membership/Marketing & International Committee meetings

PRESIDENT

The President advances from the President-elect position annually.

Duties of the President shall include, but not be limited to:

- Conducting the annual Board of Directors meetings
- Conducting Executive Committee meetings
- Conducting the Annual General meeting
- Conducting any special meetings as required
- Performing the duties as listed in the PtHA® Rule Book
- Attending Standing Committee meetings as requested
- Attending Breed Council meetings
- Attending PtHA® functions at the direction of the PtHA® Office
- Attending Long Range Planning Committee Meeting

IMMEDIATE PAST PRESIDENT

The Immediate Past President advances from the President position annually.

Duties of the Immediate Past President shall include, but not be limited to:

- Attending annual Board of Directors meetings to review the business at hand
- Attending Executive Committee meetings
- Attending any special meetings as required
- Conducting annual Charter President's Advisory Committee meeting at Convention
- Attending the Selection Committee and review and recommend a qualified candidate for the Third Committee member position annually
- Attending Long Range Planning Committee meetings
- Member of the Rulebook Committee

EXECUTIVE VICE PRESIDENT

The duties of the Executive Vice President (EVP) are set forth in the PtHA® Rule Book

ALL PAST PRESIDENTS

Duties of Past Presidents shall include, but not be limited to:

- Attending annual Board of Directors as a lifetime honorary member, with full voting privileges
- Attending the Selection Committee meetings to assist in reviewing and recommending a qualified candidate for the Third Committee member position annually
- Attending Long Range Planning Committee meetings
- Attending any special meetings as required
- Assisting with any special tasks or projects as needed

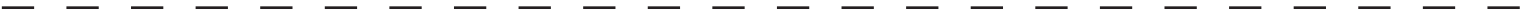
OFFICIAL GUIDE & HANDBOOK

I acknowledge that I have received a copy of the Official PtHA® Guide and Handbook.

By _____

Printed Name _____

Date _____



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